

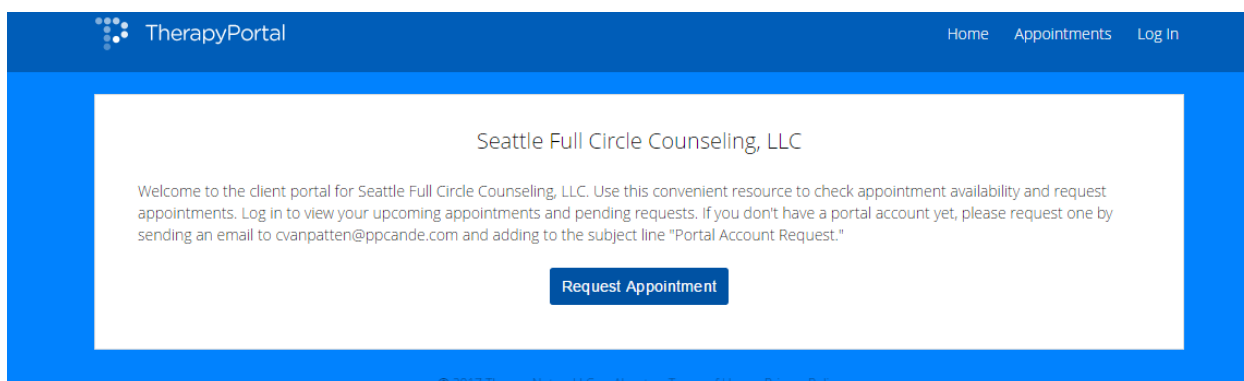
How to get to the Client Portal

The practice will inform you how to get to the portal. This can include a button embedded on the practice's website, a link they email you, or an email invitation to the portal. If you are unsure about how to access the portal, please send an email to cvanpatten@ppcande.com.

Request appointments when not logged in to the portal—New Clients Only

Follow these steps to request an appointment without logging in to the portal.

- First, get to the practice's portal by clicking on the “New Client Login” button at www.ppcande.com.
- On the home page, click "**Request Appointment**".



- Select if you are a new client, or an existing client of the practice.
- **Note:** New clients are available to request Therapy Intakes and existing clients are available to request Therapy Sessions.
- Select a clinician from the dropdown, or search for any available clinician. Please note that the default is currently for scheduling with Shannon Price, LMFT.
- Click the blue "**View Available Times**" button.

TherapyPortal Home Appointments Log In

Seattle Full Circle Counseling, LLC

Request Appointment

This online form is a convenient way to schedule appointments; however, please contact us by phone if you need any assistance. New clients: be sure to arrive 20 minutes before scheduled times to complete paperwork.

Client Status: I am a new client I am an existing client

Appointment Type: Therapy Intake

Clinician: Shannon Price, LMFT, Licensed Marriage and Family Therapist

- Click on an available appointment.

TherapyPortal Home Appointments Log In

Seattle Full Circle Counseling, LLC

Request Appointment

Find a Therapy Intake (usually approximately 60 minutes) with Shannon Price, LMFT.

Previous Week of 1/9/2017 Next

Mon 1/9	Tue 1/10	Wed 1/11	Thu 1/12	Fri 1/13	Sat 1/14	Sun 1/15
10:00AM	10:00AM	10:00AM				8:00AM
11:00AM	11:00AM	11:00AM				9:00AM
12:00PM	12:00PM	12:00PM				10:00AM
1:00PM	1:00PM	1:00PM				11:00AM
2:00PM	2:00PM	2:00PM				12:00PM
3:00PM	3:00PM	3:00PM				1:00PM
4:00PM	4:00PM	4:00PM				2:00PM
5:00PM	5:00PM					3:00PM
6:00PM						4:00PM
7:00PM						

- Review the details and make any changes, then click the blue "Continue Without Signing In" button.

Seattle Full Circle Counseling, LLC

Request Appointment

Preferred Time: January 15, 2017 at 8:00AM [change](#)Location: Main Office [change](#)

Clinician: Shannon Price, LMFT

[Sign In To Your Account](#)[Continue Without Signing In](#)

If you have already created a client account, sign in to submit your request to expedite this process. Otherwise, select the option to continue without signing in to submit your request. At your appointment be sure to request an account.

- Fill out your name, date of birth, email address, mobile phone number, and any additional comments.
- Click the blue **"Submit Request"** button.
- If the practice approves your appointment request, you will get an email to confirm that the appointment has been approved. If the practice denies your appointment request, they will contact you directly.